

**Business Operations
Supervisor Performance Feedback and Evaluation**

Supervisor Name: _____

Department: _____

Please rate your supervisor on each statement below by placing an “X” in the appropriate column.

		Agree	Disagree	N/A
	Overall, My Supervisor.....			
1	Shows consistency in words and actions			
2	Works to satisfy customers			
3	Is open to new ideas—encourages and fosters creativity			
4	Shows respect for others			
5	Is trustworthy			
6	Provides an atmosphere that is respectful of diversity			
7	Uses open and honest communications			
8	Is available and approachable to employees			
9	Holds staff accountable for actions			
10	Accepts feedback from others			
11	Communicates consistent expectations and standards			
12	Builds team relationships			
13	Resolves conflict			
14	Provides regular feedback and coaching			
15	Makes decisions based on facts			
16	Demonstrates good listening skills			
17	Recognizes employees for contributions			
18	Generates enthusiasm and commitment among staff			

Please provide details in regard to any statements rated “Disagree”.

Additional Comments:

Employee Name (Print)

Employee Signature

Date